

QQI COMMON AWARDS SYSTEM – NOTIFICATION OF LEVEL 3 (CAS) ASSESSMENT EVENTS TO THE ETB TRAINING CENTRE

MSLETB Training Centre level 3 Common Award System assessment events to be notified to MSLETB Training Centre Training Standards Office shall consist of:

SKILLS DEMONSTRATION TASKS

NOTIFICATION OF ASSESSMENT EVENTS - Skills Demonstration Tasks

All level 3 CAS Skills demonstration tasks must be administered / assessed in an assessment event. A notifiable assessment event for level 3 CAS skills demonstration tasks is defined as having:

- A minimum of 3 learners participating in the assessment event
- A minimum of 3 observable tasks being demonstrated
- The duration of a) & b) above must be at least one hour i.e. the assessment event must take at least one hour.

Note: The skills demonstration tasks being demonstrated during an assessment event must be within the same broad subject area to facilitate peer reviews.

INTERNAL VERIFICATION OF ASSESSMENTS - Skills Demonstration Tasks

In line with QA sampling requirements (*one assessment event per instructor/tutor per annum*) in respect of the notifiable Assessment Events for Skills Demonstration Tasks the following is conducted:

- Internal Verification on the Conduct of Assessment Process
- Peer Review of Assessment Results.

PORTFOLIOS

NOTIFICATION OF ASSESSMENT EVENTS - Portfolios

A notifiable assessment event for level 3 CAS portfolios is defined as:

- When the complete portfolio is scheduled to be assessed by the assessor

Note: Notification of assessment event relating to portfolios must be within the same broad subject area to facilitate peer reviews

INTERNAL VERIFICATION OF ASSESSMENTS - Portfolios

In line with QA sampling requirements (*one assessment event per instructor/tutor per annum*) in respect of the notifiable Assessment Event for assessing of Portfolios the following is conducted:

- Peer Review of Assessment Results.